

**District Board of Health  
Meeting Notice and Agenda - Final**

**Members**

Devon Reese, Chair

Paul Anderson

Clara Andriola

Michael Brown

Dr. Reka Danko, MD

Steve Driscoll

Dr. Eloy Ituarte, MD

**Monday, January 13, 2025**

**9:00 a.m.**

**Washoe County Administration Complex**

**Northern Nevada Public Health**

**Conference Rooms A & B**

**Building B**

**1001 East Ninth Street**

**Reno, NV**

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**STRATEGIC PLANNING RETREAT**

TO ATTEND VIRTUALLY OR TELEPHONICALLY PLEASE USE THE LINK/NUMBER BELOW  
(Please be sure to keep your devices on mute and do not place the meeting on hold)

<https://us06web.zoom.us/j/82090181273>

Phone: 1-669-900-6833

**Meeting ID: 820 9018 1273**

**NOTE:** This option will require a computer with audio and video capabilities.

**(Please be sure to keep your devices on mute and do not place the meeting on hold)**

**9:00 a.m.**

1. Roll Call and Determination of Quorum.
2. Pledge of Allegiance.

3. Approval of Agenda. (FOR POSSIBLE ACTION)

4. Public Comment.

Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. All public comment is limited to three minutes per person. Members of the public may submit public comment by either attending the meeting in person, attending the meeting via teleconference or attending by telephone only.

Requests for public comment via zoom must be submitted to [jlawsen@nnpb.org](mailto:jlawsen@nnpb.org) no later than 4:00 p.m. on the day before the scheduled meeting. **Please log into the ZOOM meeting via the above link** and utilize the "Raise Hand" feature during any public comment period. To provide public comment via telephone only, press \*9 and \*6 to mute/unmute. Reasonable efforts will be made to hear all public comment during the meeting.

**5. Consent Items. (FOR POSSIBLE ACTION)**

5.A. Approval of Draft Minutes. (FOR POSSIBLE ACTION)

**Attachments:** [12-19-2024 DBOH minutes](#)

5.B. Cancel the January 23, 2025, Regular District Board of Health Meeting. (FOR POSSIBLE ACTION)

5.C. **Recommendation for the Board to Uphold Cases Settled or Not Contested to the Air Pollution control Hearing Board. (FOR POSSIBLE ACTION)**

Staff Representative: Francisco Vega

5.C.1. Recommendation for the Board to uphold a settled penalty issued to 840 I Street, LLC, Case No. 1504, Notice of Violation No.'s AQMV24-0032, 0033, 0034, 0035, 0036 with a \$46,800.00 total fine, for multiple violations of 40 CFR 61 Subpart M - National Emissions Standards for Asbestos and violating a Stop Work Order issued by the Air Quality Management Division. (FOR POSSIBLE ACTION)

**Attachments:** [DBOH - 1-13-2025 - AQMD - Case No. 1504 NOV No. AQMV23-0032 0033 0034 0035 0036 \(Staff Report\)](#)  
[DBOH - 1-13-2025 - AQMD - Case No. 1504 NOV No. AQMV23-0032 0033 0034 0035 0036 \(Supporting Documentation\)](#)

**End of Consent Items. (FOR POSSIBLE ACTION)**

**6. Strategic Planning Topics and Discussion.**

- 6.A.** Welcome and Opening.  
Presented by: Chair Reese and Health Officer Chad Kingsley  
Facilitated by: Erica Olsen, OnStrategy  
**Attachments:** [NNPH Jan 13 2025 Board Retreat](#)
- 6.B.** Presentation of the strategic planning and implementation process.  
Presented by: Erica Olsen, OnStrategy  
Facilitated by: Erica Olsen, OnStrategy
- 6.C.** Presentation and Discussion of Fiscal Health and Sustainable Funding: Staff is seeking any clarifications or additional information needed by the District Board of health regarding the current financial state and financial outlook for the Health District as well as any recommendations the District Board of Health would like to provide as part of the FY26 budget process. (FOR POSSIBLE ACTION)  
Presented by: Jack Zenteno  
Facilitated by: Erica Olsen, OnStrategy
- 6.D.** Presentation, Discussion and Possible Adoption of Northern Nevada Public Health’s 2025 Legislative Principles and Priorities, provide direction as desired on legislative priorities or concerns, and direct staff to monitor bills and act on behalf of NNPH and public health. (FOR POSSIBLE ACTION)  
Staff Representative: Joelle Gutman Dodson  
**Attachments:** [DBOH 01-13-2025 Legislative Staff Report](#)  
[NNPH 2025 Legislative PP](#)
- 6.E.** Presentation and Discussion of the Strategic Snapshot: Staff is seeking guidance on if the current flow of information is effective and meets the needs of the District Board of Health and the community and recommendations for any modifications. (FOR POSSIBLE ACTION)  
Presented by: Chair Reese and Rayona LaVoie  
Facilitated by: Erica Olsen, OnStrategy  
**Attachments:** [NNPH Data Snapshot FY24](#)
- 6.F.** Presentation and Discussion of Organizational Impact: Discussion regarding outcomes accomplished in FY24 and the impact made in the community by way of the outcomes set to achieve NNPH’s mission. Board to discuss and provide recommendations for improvement or modifications. (FOR POSSIBLE ACTION)  
Presented by: Rayona LaVoie, Scott Oxarart, Erin Dixon, and Division Directors  
Facilitated by: Erica Olsen, OnStrategy
- 6.G.** Presentation and Discussion of Community Partnerships: Staff is seeking guidance regarding the Health District's commitment to maximizing community partnerships and any recommendations

for improvements or modifications. (FOR POSSIBLE ACTION)

Presented by: Rayona LaVoie

Facilitated by: Erica Olsen, OnStrategy

**6.H.** Presentation and Discussion FY26 Focus: Staff is seeking guidance about the Health District's FY26 priorities and any recommendations for improvements or modifications. (FOR POSSIBLE ACTION)

Presented by: Chad Kingsley

Facilitated by: Erica Olsen, OnStrategy

7. Board Comment.

**Adjournment.**

**Possible Changes to Agenda Order and Timing:** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Special Accommodations:** The Northern Nevada Public Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify the Office of the District Health Officer in writing at the Northern Nevada Public Health, 1001 E. 9<sup>th</sup> Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

**Public Comment:** During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent, by filling out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. For the remainder of the agenda, public comment will only be heard during items that are marked FOR POSSIBLE ACTION. All public comment should be addressed to the Board of Health and not an individual member. The Board asks that your comments are expressed in a courteous manner. Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair. Reasonable efforts will be made to hear all public comment during the meeting.

All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

Members of the public that wish to attend via zoom may make public comment by submitting an email comment to [jlawson@nnph.org](mailto:jlawson@nnph.org) before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted.

**Response to Public Comment:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Northern Nevada Public Health staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

**Posting of Agenda; Location of Website:**

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Northern Nevada Public Health, 1001 E. 9th St., Reno, NV  
Reno City Hall, 1 E. 1st St., Reno, NV  
Sparks City Hall, 431 Prater Way, Sparks, NV  
Washoe County Administration Building, 1001 E. 9th St, Reno, NV  
Downtown Reno Library, 301 S. Center St., Reno, NV  
Northern Nevada Public Health Website <https://www.NNPH.org>  
State of Nevada Website: <https://notice.nv.gov>

The meeting will be televised live and replayed on Washoe Channel at:  
<https://www.washoecounty.gov/mgrsoff/divisions/Communications/wctv-live.php> and also on  
Youtube at: <https://www.youtube.com/user/WashoeCountyTV>

**How to Get Copies of Agenda and Support Materials:** Supporting materials are available to the public at the Northern Nevada Public Health located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Jackie Lawson, Recording Secretary to the Board of Health is the person designated by the Board of Health to respond to requests for supporting materials. Ms. Lawson is located at the Northern Nevada Public Health and may be reached by telephone at (775) 328-2415 or by email at [jlawson@nnph.org](mailto:jlawson@nnph.org). Supporting materials are also available at the Northern Nevada Public Health Website <https://www.NNPH.org> pursuant to the requirements of NRS 241.020.